

旅行業務取扱料金表 Travel Service Fee Schedule

(This document will be part of the Terms and Conditions Explanatory Document stipulated in Article 12-4 of the Travel Agency Law.)

Thank you for using our service.

The following handling fees will be charged for travel contracts with customers, travel agency services, and travel consultation. Please note that these fees are in accordance with the standards set forth by Ordinances of the Ministry of Land, Infrastructure, Transport and Tourism. We will make every effort to further improve our customer service, and we appreciate your understanding.

Domestic Travel and Consultation Fees

Classification		Fee
1. Handling fee	A. In the case of a combined booking of accommodation, transportation, sightseeing tickets, etc.	Within 15% of the total trip cost
	B. In the case of a single arrangement for accommodations, etc.	Up to 15% of the cost per accommodation arrangement
	C. In the case of a single arrangement for transportation, etc.	Up to 15% of the cost per arrangement per transportation agency, etc.
	D. In the case of a single arrangement for sightseeing tickets, etc.	Up to 15% of the cost per arrangement for each sightseeing ticket, etc.
	E. When a single airline ticket is arranged	Cannot be arranged for
2. Change of procedure fee	—	Within 15% of the travel expenses for the accommodation, transportation, sightseeing tickets, etc. that are changed or cancelled.
3. Cancellation fee	—	
4. Consultation Fees	(1) Consultation for making	Basic charge: 1,100 yen for

	customers' travel plans	30 minutes (1,100 yen for every 30 minutes thereafter)
	(2) Preparation of travel itinerary	550 yen per case
	(3) Preparation of travel price quotation	550 yen per case
	(4) Provision of information on travel destinations, transportation, accommodation, etc.	550 yen per document (A4 size)
	(5) On-site consultation at customer's request	5,500 yen increase from (1) to (4) above *Transportation expenses not included
5. Tour Guide Service Fee	Tour operator service	15,000 yen per group per day
6. Communication Fees	When we contact the customer for urgent local arrangements, cancellations, changes, etc. at the customer's request.	550 yen per case



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(Notes):

1. Each of the above fees includes consumption tax.
2. "Travel Expenses" means the expenses to be paid to the transportation and accommodation facilities, etc. under the name of fares, accommodation charges, etc.
3. The above fees do not include telephone charges, communication costs, actual shipping costs, etc. Actual communication costs may be charged separately.
4. The above fees are non-refundable even if the trip is cancelled.
5. [1] above: After the conclusion of the tour contract, we will collect the handling fee even if the tour is cancelled at the request of the customer.
6. [1] above: "Arrangement" includes only ticketing without reservation.
7. [1] above: In the case of consecutive nights at the same facility, it will be treated as one arrangement per case.
8. [1] above: "Arranging transportation, etc." means making arrangements for JR, private railways, buses, rental cars, etc.
9. [1] above: Simultaneous arrangements for the same transportation service will be treated as one arrangement per case, regardless of whether it is a one-way or round-trip trip, regardless of the sector, regardless of the number of passengers, etc.
10. [1] above: "Arranging sightseeing tickets, etc." means arranging admission tickets, meal tickets, shrine/temple tickets, etc. Arrangements for the same facility are treated as one arrangement, regardless of the number of persons involved. Arrangements for weddings (wedding, photo, etc.) are also included.
11. Above [2] [3]: Charges will be applied for changes or cancellations after arrangements have been made. In case of change, a fee will be charged for each change.
12. [2] [3] above: Fees for handling [1] above will be collected separately.
13. [2] and [3] above: Cancellation fees, accommodation charges, penalties and other charges already paid or to be paid to the accommodation and transportation facilities, etc. will be charged separately.
14. [5] above: If the service is performed between 10:00 p.m. and 5:00 a.m., or on Sundays, national holidays, year-end and New Year holidays, etc., the fee will be increased by 5,500 yen.
15. [5] above: Transportation and accommodation expenses for the tour guide and other expenses necessary for the tour guide to accompany the tour will be charged separately.
17. [6] above: Telephone charges and other actual communication costs will be charged separately.

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